

## Part 1 – The Parties, Glossary of terms & General

### 1.0 The Parties

From this point on, 'Cinestudios' may also be referred to as 'Us', 'we', 'our' and the 'Client' may also be referred to as 'they' or 'their'.

### 1.1 Glossary of Terms

(i) 'Showreel' refers to the service(s) outlined in **2.0** and **2.1** of 'Service Description' and means a scene of up to and including three minutes (or a duration where indicated depending on the shoot package selected by the client), shot, edited and provided to the client both via *streaming web-based* delivery such as a Youtube link to the final product on the Cinestudios Youtube Channel and or a high and low resolution MP4 file via a large file email delivery system such as Wettransfer.

(ii) 'Final Product' means refers to the complete edited scene delivered via the web based options detailed in **1.1 (i)**.

(iii) 'Location' means the physical place (house, car, park etc) chosen to shoot the scene, which is not a studio.

## Part 2 – Service Description

### 2.0 Definition of 'Showreel'

Cinestudios provides actors with professional-standard showreels, for promotional use in the film and television industry.

Cinestudios hires the services of professional crew members to produce a high production quality scene(s) for actors to showcase their talent. These scenes run in duration of up to three minutes (depending on the shoot package selected by the client) and include (but are not limited to) professional sound recording, HD/4k/6k quality video with S35/FF lenses, editing, sound effects, colour grading and production music.

Cinestudios reserves the right to limit or reduce the above inclusions if we believe we can still provide the same level of service.

### 2.1 What Cinestudios will provide

Cinestudios will employ the services of professional crew members, including but not limited to:

(i) Director / DOP (One crew member)

(ii) Sound Recordist / Boom Operator (One crew member)

(iii) Editor

Cinestudios reserves the right, however, to limit or reduce this team in number if we believe that it can still provide at least the same level of service. (Eg: In a small, enclosed location where all crew members don't fit, *radio* microphones may be used instead of a sound recordist because a *boom* microphone and additional crew member would make shooting the scene more difficult and therefore lessen the effectiveness of the client's work.)

The client can expect to receive their complete scene or package one to three weeks (1-3 weeks) *after* the completion of shooting unless otherwise stated during correspondence with Cinestudios and the client. Expected delivery times may change depending on editing schedules and booking availability. Cinestudios reserves the right to adjust an estimated delivery date to ensure the delivery of a quality product. The client understands that Cinestudios may charge an additional fee for any request to receive complete work *earlier* than three (3) weeks after the completion of shooting. In the event that a client has promised their complete work to be shown or exhibited both publicly or privately within the 1-3 week post-production period or the period indicated via correspondence, Cinestudios cannot be held liable.

Should the client decide against the advice given by Cinestudios in regards to selection of scripts/scenes for shooting and the final product does not meet the mission statement and company guidelines that Cinestudios holds, the client acknowledges that Cinestudios reserves the right to refuse hosting the final product on the Cinestudios Youtube Channel or the official Cinestudios Website.

As in all areas of the shoot, you agree that Cinestudios is acting in your best interest in providing you a quality showreel.

If Cinestudios feels that it cannot provide a quality service to any client whose project is in development, script stage, pre-production, production or post-production, Cinestudios reserves the right to cancel the showreel production entirely and offer a full refund or amount as negotiated with the client. (If the client is in breach of any other Terms & Conditions which results in Cinestudios not being able to offer a quality service, a refund may not be issued.) The client also agrees that Cinestudios will not be liable for any further compensation after a full refund of the amount initially paid and no additional amount will be paid to the client for any claims to loss of production time for their showreel project.

### 3.0 General

Cinestudios reserves the right to change these Terms & Conditions at any time for legal or administrative reasons. The client accepts that it is their responsibility to review these Terms & Conditions during each stage of engagement with Cinestudios's services and by continuing they therefore agree to any changes made.

## Part 3 – Deposit and Final Payment

### 3.0 Deposit and Final Payment

Where deposits are charged, the client agrees to pay the non-refundable *deposit* amount outlined in the related invoice and agreed upon in correspondence with Cinestudios immediately, and their transfer of the non-refundable *deposit* amount signifies confirmation that they will settle the *final payment* amount not less than one (1) week prior to the commencement of the shooting schedule.

Cinestudios agrees to provide all services outlined in **2.1**, but only **after final payment has been received**. Cinestudios reserves the right to *refuse to begin* or, if begun, *immediately halt all work* on the client's showreel if *final payment* has not been made to us prior to the shooting schedule.

Any editing of existing material or showreel package that does not involve shooting new material require a 50% non-refundable deposit payment up front to begin work. Once editing is completed, the client will be provided with a low resolution preview of their edit to approve. Once approved, the client will be required to make the final 50% payment before any higher resolution version is provided and any source material returned.

The client must provide proof of payment for both the *deposit* and *final payment*. Proof of payment must be in the form of an approved transfer receipt from the client's electronic funds transfer transaction screen.

### 3.1 Deposit

The non-refundable deposit amount required up front and before any shoot scheduling or script development commences is 50% of the total invoice provided.

Eg. Shoot Package Total \$1000.00

Deposit amount required is \$500.00

Should the client *cancel* or indefinitely *postpone* their showreel *before* shooting, the client acknowledges that the 50% *deposit* amount will not be refunded by Cinestudios. Should the client decide to continue with their showreel at a later date, the *deposit* must be re-paid to Cinestudios to re-commence work. (An additional invoice will be supplied to the client in this event.) **Please note:** Deposits are not always charged, sometimes full payment is required by Cinestudios to commence work. In this case you will be alerted before making payment.

### 3.2 Full Payment

In addition to the *deposit* payment as outlined in 3.1, the client must pay the remaining *final payment* after their deposit not less than one (1) week prior to shoot commencement. The *final payment* date is based on the initial shoot booking and strictly applies to any shoot date postponement.

Eg: Shoot Package Total \$1000.00

Deposit Paid: \$500.00

Full Payment to be made: \$500.00

## Part 4 – Non-Payments, Cancellations and Postponement

### 4.0 Late Payments

Cinestudios will not begin work in any way or form on a client's showreel until the *deposit* amount has been paid. The *deposit* allows the commencement of script, scheduling and securing a shoot booking. The client acknowledges that delayed and late payment of the *deposit* amount listed will delay the script stage and shooting and thus the final delivery of the client's showreel.

Delayed and late payment of the *final payment* required before shooting may result in Cinestudios cancelling or postponing a shoot booking and Cinestudios holds the right to apply a late fee. *Final payment* must be paid not less than one (1) week in advance of a scheduled shoot with payment advice provided (transfer receipt). *Final payment* dates based on initial shoot bookings still apply to any shoot date this is postponed. The client accepts that late payment, cancellation or postponement within 5 days will result in an additional penalty fee of 25% of the total invoice *or* a sum that reasonably and fairly covers the cost of crew booked for the scheduled shoot date and any other damages that result from the late payment.

### 4.1 Non-Payment & Cancellation

Should the client decide to *cancel* the showreel before the *deposit* amount has been paid, no penalty or fees will be required.

Should the client decide to *cancel* the showreel after the *deposit* amount has been paid, the client agrees that their *deposit* amount will **not** be refunded by Cinestudios (except in cases where Cinestudios can be proven to be in clear breach of its duties as outlined in this agreement).

Should the client decide to *cancel* the showreel after the *final payment* has been paid, the client agrees that their *deposit* and *final payment* will **not** be refunded by Cinestudios (except in cases where Cinestudios can be proven to be in clear breach of its duties as outlined in this agreement).

### 4.2 Postponement

**4.2.1** Should the client decide to *postpone* the showreel before the *deposit* amount has been paid, no penalty or fees will be required.

**4.2.2** Should the client decide to *postpone* the showreel after the *deposit* amount has been paid for a period longer than 4 weeks, the client agrees that an additional 25% (of the original invoice) *deposit* amount must be paid to Cinestudios to re-commence the showreel after the 4 week period (except in cases where Cinestudios can be proven to be in clear breach of its duties as outlined in this agreement). This condition applies to any existing material package purchased such as a *Trailer Reel* or *Speed Reel* where the 4 week period begins from the date of deposit payment. *Final payment* must still be paid by the due date listed based on the initial booking or late fees may apply.

**4.2.3** Should the client decide to *postpone* the showreel after the *deposit* and *final payment* amount has been paid for a period longer than 4 weeks, the client agrees that an additional 25% (of the original invoice) *deposit* amount must be paid to Cinestudios to re-commence the showreel after the 4 week period (except in cases where Cinestudios can be proven to be in clear breach of its duties as outlined in this agreement). Clients who *postpone* their shoot within 7 days of a booking will automatically incur the standard 25% penalty fee (of the total invoice). In the case of a client who has not provided feedback or approval on a supplied preview of any piece of a showreel package whether it be complete, in part or in full for a period longer than 4 weeks, this will be treated as *postponement* and a 25% penalty fee will apply. These conditions apply to any existing material package purchased such as a *Trailer Reel* or *Speed Reel* where the 4 week period begins from the date of deposit payment and in the case of approval of a supplied preview file, the 4 week period begins from the confirmation date of the preview file sent via Hightail or email.

**4.2.3.1** Clients who *postpone* their shoot within 5 days of a booking will automatically incur the standard 25% penalty fee (of the total invoice). If that client *postpones* their shoot for a period longer than 4 weeks, the client agrees that a further 25% (of the original invoice) will apply.

**4.2.4** Clients who have paid the *deposit* and *final amount* and who have chosen a package that consists of more than one (1) shoot and who have completed one (1) shoot with more shoots remaining and choose to postpone their remaining shoots for longer than 4 weeks agree that an additional 25% (of the original invoice) *deposit* amount must be paid to Cinestudios to re-commence the showreel after the 4 week period (except in cases where Cinestudios can be proven to be in clear breach of its duties as outlined in this agreement).

**4.2.5** A client may request postponement without penalty only due to factors related to illness which may affect the quality of their showreel product or circumstances of which they do not have control. These concerns must be expressed in writing to Cinestudios before crew and shoot booking commence or the client agrees that they will still be liable to cover the cost of cancelled crew members and any other expenses Cinestudios incurs due to the postponement of the client's showreel.

## **Part 5 – Acceptable Use of Final Product**

### **5.0 Permissible Usage (Client)**

The client has full permission from Cinestudios to use the final product to promote themselves in the industry, in person and/or online. They may distribute the high and low resolution MP4 file where they wish and use the URL link provided from the Cinestudios Youtube Channel where needed. The client may capture stills from the final product to use for personal promotion. They may use the showreel in *part or in full*, depending on their needs at the time, as long as the footage is not *re-edited* or *remastered*. (Eg: A three minute scene may be cut down to two minutes, but you may not re-edit a sequence, by re-arranging the original edit, changing the order, add new music or change the colour grading. These actions – but not limited to these – would be considered a breach of this agreement). You have the right to disallow Cinestudios from displaying the final product on their website or professional reel of work should you be dissatisfied with it and feel it to be counter-productive to self-promotion (Please refer to section entitled '**Disputes**'), however, there would be no value to us in showing substandard work, so there is little danger of such exposure being anything but favourable.

### **5.1 Client Responsibilities**

The client must agree to the Cinestudios logo appearing at the end of their reel. Removal or any attempt to remove this logo will be in breach of rules specified in **5.2**

### **5.2 Client Limitations**

Although the showreel is yours to reproduce, distribute and use for promotion (in any way you see fit, not in breach of **Part 5**), Cinestudios will assume that you agree not to cause or permit the modification, reverse engineering, translation, disassembly, or decompilation of, or otherwise to attempt to alter the footage, whether in whole or in part (except to the extent permitted in this agreement). You will not obfuscate, alter or remove any copyright, trademark or other proprietary notice or legend on or in the showreel and associated documentation and will include all such markings in all copies of such printed materials.

You **may not** *re-capture*, *re-edit* or *alter* the footage or sound in any way other than outlined in **5.0**. Any attempt to do so will be considered a deliberate breach of this agreement and legal action will be pursued. Cinestudios trusts that the client understands that this is for quality control purposes and serves only to be in the best interests of both parties.

Cinestudios recognises that the use of a small section of the showreel scene may be used within a large compilation assembly edit of a client's existing material. You **may** use sections of your showreel within other arranged existing material to create a compilation edit and in this case are not required to display the Cinestudios logo.

The client agrees not to download a web based file or open a supplied high or low resolution MP4, remove the Cinestudios logo and then further distribute the showreel without the Cinestudios logo. This would be a breach of this agreement and **5.2**

You warrant that Cinestudios is the creator of this online content, and that you are purchasing the 'final product' only, as specified in correspondence between yourself and us. You understand that **under no circumstances will we provide you with 'raw footage', 'unedited files', or 'rushes'**, unless requested and agreed to by us in written correspondence. Any reference made by us in correspondence or conversation to '**footage**' will **always refer to the final, complete, and locked off edit**. By allowing yourself to be filmed, Cinestudios will take it as implied that you agree to these terms.

### **5.2 Permissible Usage (Cinestudios)**

Unless expressly stated otherwise by the client, Cinestudios reserves the right to display their showreel online and use it in part or full to demonstrate their work and promote their business.

If, upon viewing the showreel the client decides to withhold permission for it to be used in Cinestudios's promotion material, they only need expressly state so in written form to us. Upon receiving such correspondence, Cinestudios will remove the client's work from their site and promotional material as soon as is within reason. (Eg: Stills from a showreel scene used on flyers, for instance, could be redesigned, but all flyers in circulation could never reasonably be recalled).

### **5.3 Cinestudios's Responsibilities**

Cinestudios has the obligation to provide the client with the services and product(s) as outlined in **Part 2** of this agreement, by the dates agreed upon prior to commencement of shooting.

## **Part 6 – Reasonable Expectations**

### **6.0 Client's Expectations**

It is reasonable for the client to assume that Cinestudios will perform the services and deliver the products paid for in a timely, courteous and professional manner. All care will be taken to protect the safety of the client and their possessions, though no responsibility can be taken for damaged, lost or stolen goods during the rehearsal or shooting process.

### **6.1 Cinestudios's Expectations**

It is considered reasonable by Cinestudios to expect that the client will conduct themselves in a similar fashion to the points outlined in **6.0**.

In addition, we shall expect that the client will attend all scheduled rehearsals on time, learn lines perfectly and dedicate themselves to the scene in the manner of a professional. (Frequent lack of punctuality, tardiness, lack of commitment and arriving at a shoot under the influence of drugs and or alcohol or use of such substances during a shoot is all unacceptable.)

Clients are expected to arrive at their filming location 15 minutes prior to a scheduled shoot. The client agrees that any overtime incurred as a result of a client arriving late to a shoot booking will incur a penalty fee of \$176/hour or part thereof. (The definition of *late* refers to any arrival after the exact time of booking commencement for example, 10:09am is 9 minutes late for a 10am booking and a penalty fee may apply if filming goes into overtime and is not related to any other reasonable external factors. (External factors include weather

issues, serious sound issues and any serious technical issues. All of the previously mentioned issues will occur in every shoot however anything that is deemed excessive in time consumption will be considered when applying any late penalty fee. This fee is non negotiable and the client agrees that Cinestudios is not obliged to begin editing stage until any lateness penalty fee has been paid. The client hereby agrees that any late penalty fee that has not been paid after 4 weeks will be considered a *postponement* in which case all conditions from points **4.2 Postponement** apply. (25% postponement fee on top of the late penalty fee that already applies.)

### **6.2 Travel, Wardrobe & Catering, Location**

It is understood to be the client's responsibility to provide their own wardrobe for the day, as it is expected that the client bring along their own snacks and/or water. Though they may offer, Cinestudios is under no obligation to supply the client with such provisions.

Sourcing locations for filming is the sole responsibility of the client unless in the case where the client has paid Cinestudios the appropriate *location sourcing fee* relevant to the shoot package. Unless the latter applies, the client must provide a suitable location for shooting and have all necessary permissions from the owner or council. The client agrees to act as the location manager in a film production environment and be responsible at the conclusion of shooting for making sure that the location is free from damage and rubbish and returned to the original state prior to shooting.

In the event of a cancellation of location sourced by the client within 7 days of shooting, Cinestudios will not under any circumstances postpone a shoot without applying a 25% penalty fee (calculated on the total amount paid for the showreel package.) If a replacement location cannot be found in time for the booked shooting date the cancellation or postponement 25% penalty fee (calculated on the total amount paid for the showreel package) will apply.

If the client has paid the appropriate *location sourcing fee* relevant to the shoot package, the client must allow for a minimum of 10 days to source appropriate locations for the scene/s. This minimum 10 day period begins from the point at which any custom written or sourced scenes have been approved by the client and are ready to go into production.

The client agrees that any distractions related to the location chosen must be dealt with in a professional manner and that additional shooting time **will not** be allocated by Cinestudios due to such distractions unless otherwise stated or agreed upon.

Cinestudios will use the location in any way and form to produce the best results for the client agreeing to any restrictions issues by the owner, council or client and will adhere to OH&S safety standards assumed in any film production environment.

It is understood to be the client's responsibly to find public or private transport to and from the chosen location and the client agrees that requesting transport from a Cinestudios crew member is not appropriate unless otherwise arranged.

The client agrees to pay any parking costs incurred by the Cinestudios production crew immediately or as previously arranged. The client agrees that any metered or timed parking that results in a crew member or members halting shooting to move a vehicle or re-fill a parking metre is *included* in the overall shoot time allocated and that no Cinestudios crew member should be expected to receive a parking fine or infringement due to a shoot schedule. The client agrees to pay any parking fine or infringement incurred as a result of shooting by any Cinestudios crew member. (Unless that crew member is responsible for that that fine or infringement.)

The client agrees that the prices quoted individually and listed publicly on the Cinestudios website do not include costing for extensive travel time or distance outside of the general CBD and surrounding suburbs unless otherwise stated. Travel distance that extends further than 20km or more than 30mins driving time from the CBD will incur additional fees to cover crew reimbursements for petrol, general ware and tear on vehicles and travel time. The client also agrees to reimburse any toll charges as a result of travel to a shoot location.

### **Part 7 – Disputes**

#### **7.0 Good Faith**

By reading this agreement and providing a deposit payment, the client acknowledges that Cinestudios is acting at all times in good faith to provide the highest quality service(s) and product(s) to them.

The client also agrees that any potential dissatisfaction arising from anything other than *failure to provide tangible services* outlined in this agreement will be considered a *difference in opinion only* and Cinestudios cannot be held accountable in any way to the client's subjective view.

Under no circumstances, other than a *demonstrable breach of this agreement* on our behalf, will Cinestudios agree to refund the client's payment (in part or full) or re-shoot the client's scene.

#### **7.1 Liability**

You agree that Cinestudios is free from liability for all damages, losses, costs or expenses incurred or suffered by us arising from any claims, except in cases where such loss is caused by a negligent or wilful act or omission by us.

#### **7.2 Dispute Resolution**

Any disputes regarding the execution of the showreel (from pre to post production and delivery) should be raised with Cinestudios prior to speaking to any other party. If a mutually satisfactory agreement cannot be reached, either party is entirely free to seek outside support (be it legal or otherwise).

Any difficulties arising for Cinestudios due to a client's actions or breach of this agreement will be met with the same respect.

#### **7.3 Scene Partners**

It is expected that the client will arrange a date to rehearse or run lines with their scene partner prior to any shooting. This includes scene partners that have been cast by *Cinestudios* for the client. If the client has requested that *Cinestudios* cast a scene partner within 5 days of a booked shoot date, the client understands that arranging a rehearsal/line run meeting prior to the shoot may not be possible due to the scene partner's schedule.

Any issues resulting from a scene partner cast by *Cinestudios* for the client must be raised either prior to shooting, during the shoot date rehearsal period or at the conclusion of the shoot date rehearsal period. The client must feel request a conversation in private with a *Cinestudios* team member to state the issue/s. The client acknowledges that once actual shooting begins, it is assumed that the client is comfortable with their scene partner. *Cinestudios* will not re-shoot a scene based on a client's issue/s with a scene partner once shooting commenced or has been completed if an issue has not be raised prior to commencing the shooting period. Any request for a re-shoot by a client based on scene partner issues not raised before shooting will be charged at the full rate of a single shoot.

#### **7.4 Script Stage**

If the client has purchased a shoot package that includes a single or multiple custom written scripts or has upgraded a base shoot package to include a single or multiple custom written scripts, the client agrees to the Cinestudios writing and revisions policies as outlined in points **7.4.1, 7.4.2, 7.4.3, 7.4.4** and **7.4.5** below. Cinestudios employs the services of external professional writers working within the Film and TV industry to produce showreel scripts for clients based on their Performer Submission Form outlines and any other additional details. Cinestudios pays a writing fee to each writer that is engaged for a project and tasked to a particular client or scene for a client. The client cannot pay a writer directly who is contracted by Cinestudios for any additional services within script stage for their purchased showreel package.

##### **7.4.1 Script Stage – First Round**

The client will complete the initial Performer Submission Form which outlines the style of scene(s) they wish to have written by the Cinestudios writers. Further details may be added via the online Project Manager in the CLIENT CORRESPONDENCE comments section after which an appropriate writer or writers will be assigned to the task. The writer will supply a first round of scripts via the Project Manager for the client to review within 7-10 days.

##### **7.4.2 Script Stage – Revisions**

The client is entitled to one round of amendments for each scene that is supplied. (Eg, if a single scene is being supplied, the client is entitled to one round of amendments for that scene. If two scenes are being supplied, the client is entitled to one round of amendments for each of the two scenes.) Amendments must not change the basic structure, concept, style and journey of the scene as this will be deemed a **rewrite** as outlined in point **7.4.3**.

Amendments include requests for a change of location/setting as long as it does not change the scene in any way other than minor blocking, requests for a revision of small sections of dialogue, requests to tweak the opening or conclusion of a scene and other minor adjustments.

##### **7.4.3 Script Stage – Rewrite Requests**

If the client feels one or more of the supplied **First Round** scripts are not right, the client may request a total rewrite for one or more of the scenes taking a new approach with a new concept and journey.

##### **7.4.4 Script Stage – Second Round**

If the client has requested one or more rewrites to their scenes, the writer will supply the **Second Round** of scripts within 5-7 days. The client is entitled to one round of amendments per **Second Round** script. If the client feels that one or more of the **Second Round** scripts are not right, the client agrees that an additional fee of \$75/per script including GST will apply to take the process into a **Third Round**, otherwise the client may choose from the **First** or **Second Round** of scripts. Alternatively, the client may supply a sourced script or scripts of their own for filming. (If supplying sourced scripts, the client acknowledges that Cinestudios must provide any feedback, request the sourced scripts are formatted correctly and then approve the scripts before shooting.) No refund or reduction in price will be granted to the client if they do not choose to move forward with any custom written scripts during script stage.

##### **7.4.5 Script Stage – Script Concerns, Disagreements & Limitations**

Cinestudios assesses each script produced by a writer before sending the draft to the client and in some cases may request a rewrite or revision before doing so. (Regardless of any rewrite or revision requested by Cinestudios staff, the client will still be entitled to the same rewrite and revision requests as outlined in points **7.4.1, 7.4.2, 7.4.3** and **7.4.4**) The client acknowledges that Cinestudios staff will not provide the client with any script that does not meet the requirements outlined in the Performer Submission Form and any other details requested. The client agrees that any dissatisfaction in relation to scripts provided is considered a *difference of opinion* and that Cinestudios cannot be held responsible or liable for the client's subjective view as outlined in point **7.0 Good Faith**.

The client agrees that the rights to any custom script that is not approved for shooting remain with Cinestudios who may offer the script to another client. The client cannot take any script that was not approved in script stage and produce it without permission from Cinestudios, this would be a breach of copyright and the Cinestudios Terms & Conditions.

The client cannot contact the writer directly via phone unless a Cinestudios staff member and the writer have agreed in writing either via email or via the Project Manager. The client agrees to keep all correspondence with regards to script stage inside the CLIENT CORRESPONDENCE comments section of the Cinestudios Project Manager.

#### **8.0 – Privacy Policy**

Cinestudios's client database and all information relating to your name, banking or contact details are kept in the strictest confidence. We will never distribute, share or sell client details to anyone unless legally obliged to provide details to a law enforcement agency.

#### **9.0 – Scene Partner Policy**

Any scene partner participating in a Cinestudios shoot warrants that Cinestudios is the creator and owner of this online content, and that the client is purchasing the 'final product' only, as specified in correspondence between them and us. Scene partners are entitled to a full resolution copy of the final, complete and locked off product, and under no circumstances will the scene partner be provided with 'raw footage', 'unedited files' or 'rushes', unless otherwise agreed upon in writing by both parties. The scene partner's appearance in the final product will be viewable in the public domain (including, but not limited to Youtube and Facebook), and the scene partner acknowledges that by allowing themselves to be filmed, Cinestudios will take it as implied that the scene partner agrees to these terms.

#### **10.0 – Cinestudios Youtube Hosting Guidelines**

Cinestudios may host your showreel scene, Trailer Reel or Speed Reel (or any other video service it provides) on the Cinestudios Youtube Channel if we feel it meets our company guidelines. Hosting the client's videos on the Cinestudios Youtube Channel is a courtesy and is not included as part of any payment made by the client to Cinestudios and therefore Cinestudios reserves the right to refuse any client the courtesy of hosting their video on the Cinestudios Youtube Channel.

Guidelines include but are not limited to:

- a) Scenes that have been over-produced and/or are recognisable within the Australian Film and TV industry may not be hosted.

- b) Videos that include names and titles along and/or headshots and agent details on the physical video either at the head or tail end of the video may not be hosted.
- c) Clients who have directly disregarded important advice given by a staff member within Cinestudios with regards to content in a video produced or compiled by Cinestudios may not be hosted.
- d) Clients who have requested copyrighted music be used in their video produced or compiled by Cinestudios will not be hosted due to copyright infringement.
- e) Videos that exceed our recommended duration for a Trailer Reel, Speed Reel, scene or other showreel service may not be hosted.
- f) Videos produced or compiled by Cinestudios that may include content from a competing showreel business or production company may not be hosted.